

Availability of ADA Accommodations Notification

- If you are a student seeking accommodation(s) under the Americans with Disabilities Act, ADA/504, then you must meet with the ADA Coordinator/Student Services Director to discuss individual needs. You may then complete an application for services (ADA Form 1) and/or reasonable accommodation.
- You will discuss your needs and responsibilities with the ADA Coordinator/Student Services Director and sign appropriate release forms (ADA Form 2).
- You will need to provide documentation of a disability in accordance with the Criteria for Disability Documentation within Florida Academy (see Appendix A).
- The ADA Coordinator/Student Services Director will determine whether you are eligible for services and inform you in writing of the determination. **Applications must be received, and a determination reached prior to the student beginning class.**
- The Florida Academy ADA Handbook and forms are located at https://florida-academy.edu/wp-content/uploads/2023/09/Institutional-and-Financial-Information-for-Students_v9.pdf . Printed copies are available upon request.

I understand that I may request services from the Student Services Director by following the steps listed above.

Printed Name

Signature

Date