



Drug and Alcohol Abuse Prevention Program-Biennial Review

2022-2023 Calendar Years

www.florida-academy.edu

(239) 489-2282

(800) 324-9543

Table of Contents

Introduction.....	3
Philosophy, Purpose/Mission, Vision and Values	3
Philosophy	3
Purpose/Mission.....	3
Vision and Values	4
Biennial Review Process.....	4
Annual Distribution Procedures	4
Health Risks.....	4
Student Code of Conduct.....	5
Employee Code of Conduct.....	6
Disciplinary Sanctions	6
Federal Student Aid Sanctions	6
Drug Convictions	6
Students Confined in an Adult Correctional or Juvenile Justice Facility	6
Students Exiting Incarceration	6
Students on Probation or Parole.....	6
Florida Academy Sanctions	6
Legal Sanctions.....	7
Resources	7
Crime Data	8
Effectiveness of the DAAPP	8

Introduction

The Drug Free Schools and Campuses Regulations (34 CFR Part 86) of the Drug-Free Schools and Communities Act (DFSCA) require postsecondary educational institutions, including Florida Academy, to certify it has adopted and implemented programs to prevent the abuse of alcohol and use or distribution of illicit drugs both by students and employees both on its premises and as a part of any of its activities.

Florida Academy is committed to its obligation to conduct a biennial review of compliance with the Drug-Free Schools and Communities Act. The purpose of this document is to summarize and evaluate the effectiveness of the programs and activities related to drug and alcohol abuse prevention program (DAAPP) during the 2022-2023 academic years.

The Department of Education requires that each institution of higher education distribute annually its DAAPP policy notification in writing. The materials are annually distributed and contain the following information:

- Standards of conduct that prohibit unlawful possession, use or distribution of illicit drugs and alcohol on its property or as a part of its activities.
- A clear statement and description of the disciplinary sanctions the institution will impose on students and employees.
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol.
- A description of counseling or treatment programs
- A description of applicable legal sanctions under local, state or federal law.

Philosophy, Purpose/Mission, Vision and Values

Philosophy

Florida Academy recognizes the need for training in growing fields and understands that the application of trade skills can have a positive influence on one's overall well-being. Florida Academy's goal, therefore, is to assist students in achieving their potential in their chosen career path. The school, with modern classrooms and clinical practicum areas, provides students with a professional environment for learning.

Florida Academy is committed to offering comprehensive programs that integrate with the personal maturation and intuitive development of its students. To achieve this, the students have access to an experienced and dedicated faculty, reference and video library, audio and visual aids, a knowledgeable administrative staff, and equipment and supplies like those found in a professional setting. Florida Academy provides quality training, relating to the individual needs of students, thereby enhancing their ability to comprehend and gain proficiency in their field of study.

Purpose/Mission

Florida Academy strives to educate students to become highly skilled professionals who are sensitive to the needs of their clients and themselves. We encourage the greatest personal and professional growth for students by providing a nurturing and respectful education community.

Vision and Values

Vision: Florida Academy is an institution committed to transforming people's lives through providing a learning environment that fosters personal commitment to students through active engagement by faculty, staff and alumni. The school prepares students for personal and professional success by emphasizing work skills, accountability, and community involvement.

Values: Florida Academy enhances the mission and vision by promoting the following values: engagement, community service, diversity, respect, and continuous quality improvement.

Biennial Review Process

The Drug and Alcohol Abuse Prevention Program (DAAPP) was reviewed at the year-end Annual Staff Meeting conducted on December 8th, 2023. As a part of the biennial review, the following items were reviewed and discussed:

- The Compliance Checklist developed by the U.S. Department of Education's Higher Education Center for Alcohol and Other Drug Abuse and Violence Prevention
- Florida Academy's Annual Security Report which includes the Drug and Alcohol Abuse Prevention Program document and is annually distributed to all faculty, staff and students.
- Florida Academy's School Catalog policies regarding the Student Code of Conduct
- Florida Academy's Drug Free Workplace Policy
- Suggested DAAPP initiatives

The DAAPP Biennial Review Report will be made available on the school website in the Consumer Disclosure section located at:

https://florida-academy.edu/wp-content/uploads/2023/09/Institutional-and-Financial-Information-for-Students_v9.pdf

Annual Distribution Procedures

Annually on October 1st, all faculty, staff and students receive an email containing a copy of the Annual Security Report which includes Florida Academy's Drug and Alcohol Abuse Prevention Program. Additionally, an email is sent on a monthly basis to incoming staff and students.

Health Risks

Many health risks are associated with the use of drug and alcohol products. Users may suffer damage to key body organs, such as the heart, liver, kidneys, and central nervous system. Drugs can kill the user and the use of drugs and alcohol during pregnancy may cause birth defects or death of unborn babies. Drug users may experience difficulties with concentration and memory that impair learning. They can exhibit mood swings, impaired judgment, isolation, and depression, all of which can contribute to impaired driving, injuries, accidents, domestic or random violence, and sexual assault. Drugs can be instrumental in the deterioration of family units and the breakdown of friendships and other support systems.

Student Code of Conduct

As stated in the Florida Academy School Catalog:

A student shall be subject to disciplinary action Florida Academy, up to and including permanent dismissal/termination, for misconduct on any property owned or controlled by Florida Academy; or external to Florida Academy property at any function that is authorized, sponsored, or conducted by the Florida Academy; or in parking lots adjacent to areas or buildings where Florida Academy functions are being conducted. Such misconduct shall include, but is not limited to, the commission of or attempt to commit any of the following acts:

- Possession of firearms or deadly weapons on campus property
- Failure to maintain satisfactory academic progress (SAP)
- Failure to pay school fees and/or tuition by applicable deadlines.
- Disruptive behavior
- Willful noncompliance
- Willful and persistent profanity or vulgarity
- Open and/or persistent defiance of authority
- Insubordination and/or persistent disrespect of personnel or students
- Posing a danger to the health or welfare of students, employees or campus guests
- Theft, on or off campus
- Any form of assault
- **State and/or Federal law violations, this includes the unlawful possession, use, or distribution of illicit drugs and alcohol.**
- Written, electronic or social media abuse, bullying, harassment, disparagement or threats.
- Failure to comply with the policies and procedures of Florida Academy
- Failure to comply with regulations regarding designated smoking areas.
- Failure to adhere to dress code requirements.
- Any form of dishonesty, including cheating, knowingly furnishing false information to faculty members or to any other officer or employee of Florida Academy, (cheating is defined as dishonesty in completing academic assignments, such as having in one's possession materials other than those specifically approved by one's educator during tests; submission of work that was prepared by someone else to an educator as one's own work; plagiarism, representation of someone else's writing or ideas as one's own; and assistance in the foregoing practices).
- Destruction, damage, or misuse of Florida Academy, public, or private property. The student is responsible for any damage done to school property.
- Obtaining Florida Academy services by false pretenses including, but not limited to, misappropriation or conversion of funds, supplies, equipment, labor, materials, space, facilities, or services.
- Misuse of electronic devices. In classrooms, labs, or clinics, appropriate electronic device use is limited to the purpose of instructional activities as defined by the Educator.

The list of examples is not intended to be all-inclusive, and Florida Academy reserves the right to act in the best interest of the students, faculty, and staff and may deem actions committed by a student to be a conduct violation, although the action does not appear on a list of examples. Violation of the conduct policy is grounds for suspension of privileges, up to and including dismissal from the institution.

Employee Code of Conduct

As stated in the Drug Free Workplace Policy Statement:

As a condition of employment, employees will abide by the terms of this statement. Employees are required to notify the Company of any criminal drug statute conviction.

The following actions may be taken against employees for violation of this policy:

1. Appropriate personnel action, up to and including termination.
2. Requires participation in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or Local Health, Law Enforcement, or other appropriate agency.

Disciplinary Sanctions

Federal Student Aid Sanctions

Drug Convictions

Drug convictions no longer affect federal student aid eligibility. As of July 1, 2023, if you are subject to an involuntary civil commitment for a sexual offense, you may qualify for a Federal Pell Grant.

Your eligibility for federal student aid can be affected by incarceration.

Students Confined in an Adult Correctional or Juvenile Justice Facility

You have limited eligibility for federal student aid.

[Eligibility & Applying](#)

Students Exiting Incarceration

Once you are released, the eligibility limitations related to your incarceration will be removed.

[Eligibility & Applying](#)

Students on Probation or Parole

If you are on probation or parole or living in a halfway house, you may be eligible for federal student aid.

[Eligibility & Applying](#)

Florida Academy Sanctions

Under Florida Academy regulation, students who violate this policy are subject to disciplinary action up to and including dismissal as well as all applicable legal sanctions under state, local, and federal law. Faculty and staff are subject to disciplinary action up to and including employment termination as well as all applicable legal sanctions under state, local, and federal law.

Legal Sanctions

Under state and federal drug laws, the gravity of the sanction depends on the classification of the controlled substance, the particular activity involved (possession or trafficking which includes manufacture, sale and possession with intent to sell), and whether or not multiple convictions are involved.

Under Florida law (Florida Statutes Title XLVI Chapter 893.135) the most severe penalty for a drug law violation involves trafficking. On a first offense conviction, one may receive a fine of up to \$750,000.00 and/or a sentence of up to life imprisonment in the penitentiary; for subsequent offenses, the penalties may be doubled.

Under federal law (DEA, Title 21, Section 844), for simple possession of a controlled substance, one may be imprisoned for up to one year and/or fined up to \$1,000.00. For subsequent offenses, one may be imprisoned for up to three years and/or fined up to \$5,000.00. Under federal law, one may be fined up to \$8,000,000.00 and/or may be sentenced from not less than 10 years up to life in prison for trafficking in drugs. For violations of other federal drug laws, one may receive life in prison or the death penalty.

Under both state and federal laws, one may suffer the loss of whatever property (house, farm) or possessions (vehicle) which one may have used in the drug trade. Specific penalties under federal laws for trafficking in various controlled substances are outlined on the [DEA website](#).

Sanctions for violation of state alcohol laws vary from a fine of \$500.00 to \$4,000.00, a sentence of forty-eight hours to 12 months in jail, and/or suspension of one's operator's license, as well as impoundment of immobilization of vehicle.

Resources

Florida Academy offers information regarding counseling, treatment, rehabilitation, or re-entry programs for those who need assistance. For those seeking help, please speak with the Student Services Director, Education Director or President for assistance.

For more information regarding education and community support meetings, please visit these organizations:

<https://nida.nih.gov/>

<https://www.aa.org/>

<https://al-anon.org/>

<https://alcoholicsanonymous.com/>

Crime Data

Criminal Offenses				
Arrests and Disciplinary Referrals				
Offense	Year	Geographic Location		
		On-Campus Property	Non-Campus Property	Public Property
Arrests:	2020	0	0	0
Drug Abuse Violations	2021	0	0	0
	2022	0	0	0
Disciplinary Referrals:	2020	0	0	0
Drug Abuse Violations	2021	0	0	0
	2022	0	0	0
Arrests:	2020	0	0	0
Liquor Law Violations	2021	0	0	0
	2022	0	0	0
Disciplinary Referrals:	2020	0	0	0
Liquor Law Violations	2021	0	0	0
	2022	0	0	0

Effectiveness of the DAAPP

The biennial review team noted that there were no violations of alcohol or drug use by students or employees in the last two-year review period, which include both school policy and state and federal violations and no sanctions were given.

Suggested DAAPP initiatives include:

- Incorporate DAAPP information into orientation materials for both students and employees.
- Develop program for faculty and staff to be educated about behavioral indicators related to high-risk or illegal alcohol and drug use.
- Develop a poster campaign of DAAP messages that are publicized through campus.

The next biennial review and report is due before December 31st, 2025.

Printed copies of this report will be made available upon request at the front desk.

CONSUMER INFORMATION

Activity 2: Drug and Alcohol Abuse Prevention Information

Review and record what office is responsible for reviewing and updating the information listed below. Also indicate where this information is located and when it was last updated.

Drug and Alcohol Abuse Prevention Information [34 CFR 868.14\(c\)](#); [34 CFR Part 86](#)

Office Responsible:	Compliance Director
Area Information is located:	Website, Catalog, Front Desk, and Compliance Director Files
Date Document was last updated:	09/2023
Date Policy and Procedure was last updated:	09/2023

Drug and alcohol abuse materials ([34 CFR 86.100](#)):

The institution's drug prevention materials must be annually distributed to each employee, and to each student who is taking one or more classes for any type of academic credit except for continuing education units, regardless of the length of the student's program of study. At a minimum, the materials must include the following:

- ☑ Information on preventing drug and alcohol abuse;
- ☑ Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs and alcohol by students and employees on the school's property, or as part of the school's activities;
- ☑ A description of the sanctions under local, state, and federal law for unlawful possession, use, or distribution of illicit drugs and alcohol;
- ☑ A description of any drug and alcohol counseling, treatment, or rehabilitation or re-entry programs available to students and employees;
- ☑ A description of the health risks associated with the use of illicit drugs and alcohol;
- ☑ A clear statement that the school will impose sanctions on students and employees for violations of the standards of conduct (consistent with local, state, and federal law) and a description of these sanctions, up to and including expulsion, termination of employment, and referral for prosecution. A disciplinary sanction may include the completion of an appropriate rehabilitation program.

Distribution of Materials:

- ☑ The school may include the information in publications such as student or employee handbook, provided that these publications are distributed to each student and employee. The school must use a method for distribution that will reach every student and employee, such as the method used to distribute grade reports or paychecks;
- ☑ Must annually distribute materials to students and employees. If new students enroll or new employees are hired after the initial distribution for the year, the school must make sure that they also receive the materials.

CONSUMER INFORMATION

Biennial Review:

- ☑ The school must conduct a biennial review of its program to determine its effectiveness and implement changes to the program if they are needed and ensure that any disciplinary sanctions are consistently enforced. The review must determine the effectiveness of the sanctions on students and employees for violations of the standards of conduct (consistent with local, state, and federal law) that are required under [34 CFR 86.100\(a\)\(5\)](#).